

COURSE GUIDEBOOK

Course Title /Code	Seminar on Selected Topics(EnLa3112)					
Module title	Researching and Reporting Skills /EnLaM3111					
Module coordinator	-----					
Instructor's Name	-----					
Instructor's Contact Information	Office Phone Email Office hour					
Course ECTS	3 ECTS (81 Hrs.)					
Mode of Delivery	Block.					
Teaching Methods	Classroom contact/Lecture, group work, interactive tutorial sessions (group and pair work/discussions and individual work (independent learning).					
Student Work Load	Lecture	Discussion Hours	Presentation/ Practical	Home study Individual work	Total	
	22 hrs	5Hrs	10Hrs	44hrs	81 hrs	
Course Description	The course ‘Seminar’ is interdisciplinary course selected to enable students carry out scholarly works and presentations before their final project around topics which integrate a broad range of intellectual perspectives. The student in the Senior Seminar will engage in a project of individual research or creation and will present his/her findings in both oral and written form to the other members of the course. In this course, the student carries out a limited scale research on a specific topic of his/her area of study.					
Course objectives	<p>Upon completing the course, students will be able to:</p> <ul style="list-style-type: none"> • Develop the skill of writing seminar paper • Write and present seminars on selected topics; • develop an organized academic paper; • explain the characteristics of a good research and researcher • develop a proposal on selected topics • compose term papers following the appropriate procedures and conventions of academic writing 					
Pre-requisite	None					
Course Status	Compulsory					

Days	Study Hours	Main Topic/Sub topic/s/ Chapter	Reading material /assignments	Student Activities
1&2	LH= 4Hrs HS= 4Hrs DH =1Hrs	<p>General introduction about the course, and setting ground rules</p> <p>Unit one: An Over view on the nature and characteristics of Research</p> <ul style="list-style-type: none"> • Characteristics of a research • Selecting and identifying a problem • Considerations for identifying a research problem • Sources of problems/topics • Criteria for selecting a research problem/topic 	C.R.Kothari <i>Research Methodology: methods & techniques</i> . PP. 1-67	Participate on discussions actively,

3,4,5,6	LH= 10Hrs DH= 2Hrs PH= 2Hrs HS=10Hrs	<p>Unit Two: Steps in writing Research paper</p> <ul style="list-style-type: none"> • Steps in writing elements of a research paper <ol style="list-style-type: none"> 1. Writing back ground 2. Writing statement of the problem 3. Writing objectives of the research 4. Writing the significance of research 5. Limitations during the research 6. Delimitation of the research 7. Review of related literature <p><i>Considerations:</i> note taking, paraphrasing, and so on.</p> <ol style="list-style-type: none"> 8. Designing the research methodology <ol style="list-style-type: none"> a. Research Design b. Population of the study c. Sampling techniques d. Tools of data gathering e. Data collecting procedures f. Analyzing and interpreting data g. Writing conclusions, recommendations h. Writing research report 	C.R.Kothari <i>Research Methodology: methods & techniques</i> . PP. 1-67	Participate on discussions actively, present his/her work to the classroom,
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7,8&9	HS=15Hrs	Unit Three: Writing a Proposal Assignment: Proposal writing	Robert J. Hamper & L.Sue Baugh. <i>Handbook for writing proposals</i>	Develop proposals individually
10, 11&12	LH=8Hrs DH=2Hrs HS=15Hrs PH=2Hrs	Unit Four: Academic Presentation <ul style="list-style-type: none"> Basic requirements of academic presentation <ol style="list-style-type: none"> Language features Verbal and non- verbal elements Content Idea flow Audibility Clarity Brevity Paralinguistic features Factors influencing academic presentation Article reviews 	Urmila Rai, <i>English Language communication Skills: PP.1-77</i>	Participate on discussions and presentations actively
13&14	Final Exam			

Course Policy	<ul style="list-style-type: none"> ▪ Attendance: It is compulsory to come to class on time and every time. If you are going to miss more than three classes during the term, you should not take this course. ▪ Assignments: you must do your assignment on time. Late assignment will not be accepted. ▪ Assessment: you will be assessed as per the scheduled days. If you miss any assessment, no makeup and assessments will be given. You are expected to observe the rules and the regulations of the University as well. ▪ Cheating/plagiarism: you must do your own work and not copy and get answers from someone else. ▪ Also, please do not chew gum, eat, listen to recorders or CD players, wear sunglasses, or talk about personal problems. Please be sure to turn cell phones off before class and exam sessions
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Assessment

1. Continuous Assessment (50%)

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| 1. Assignment-1(individual proposal writing & presentation; day 7,8&9) | 20% |
| 2. Assignment-2:(Group work) | 10% |
| 3. Assignment-3(Articles review; Day 12) | 20% |
| 2. Final Examination (seminar on selected topics -Presentations) | 50% |
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References

- C. R. Kothari. (2004). **Research Methodology: Methods and Techniques**. New Delhi: New age international (P) limited, publishers
- Gall, M.D., Borg, W.R. and Gall, J. 1996. **Educational Research: An Introduction** (6th ed). New York: Longman.
- Kumar, R. 1996. **Research Methodology**. London: Longman.
- Mishra, R. C., 2005. **Exploring Educational Research**. New Delhi: Kul Bhushan Nangia.
- Nunan, D, 1992. **Research Methodology in Language Learning**. Cambridge: CUP.
- Robert J. Hamper & L.Sue Baugh. (2011). **Hand book for writing proposals**.New York. McGraw-Hill.
- Singh, Y, K. 2005. **Research Methodology**. New Delhi: Kul Bhushan Nangia.
- Urmila Rai,(2010), English Language communication Skills: Mumbai, Himalaya Publishing House

Approved By: Name: _____

Signature_____ **Date**_____